

EMR Web Training Script

Course:	Navigating Through the Patient's Chart: Summary & History
Learning Objective:	To understand the purpose and basic functionality of the Summary and History tabs on the Patient chart in the Centricity EMR application
Video Length:	4 minutes, 18 seconds

The purpose of this course is to understand the basic functionality of the Summary and History tabs on the Patient chart in the Centricity EMR application.

When you access the patient chart, you will notice that there is a big blue Patient banner at the top of the EMR window that displays the patient name, age, date of birth and other demographic information. The title bar also displays the word [Chart] in brackets as your location within the EMR.

Below the big blue Patient banner, there is a row of buttons including Find Patient, Protocols, Graph, Handouts, Update, Phone Note and Refills. In general, buttons are used for taking action in the chart or updating the chart. We say that buttons are for "doing".

Below the row of buttons, you see 8 tabs – they look like file folder tabs. Tabs contain information about the patient. Tabs are for "viewing" only, in other words, you are typically unable to change any information on a tab. When viewing information on tabs, think about looking in a particular section of a patient chart to locate specific detail or information about the patient.

In this session, we will review the Summary and History tabs of the patient chart.

Summary

When the patient's chart is open, the display shows the Summary tab. The Summary tab displays **CURRENT** patient information. Starting at the upper left section of the tab and moving clockwise, you see current problems.

- Current Problems shows the diagnoses for which the patient is currently being treated

- Current Medications displays the medications that the patient is currently prescribed and the instructions. There is a button called Drug Interactions that displays all drug and allergy interactions when you hover over it. Clicking on the Drug Interactions button opens a new window with a more detailed report option.
- Allergies displays known allergies and adverse reactions
- Directives shows if there are patient wish documents scanned and on-file in the patient chart such as a Power of Attorney, Living Will or DNR
- Care Alerts display medical care alerts and flags that relate to patient care such as the patient needs special assistance or the patient is hard of hearing
- Registration Notes are specific to the EMR and are used by the front office staff to note such things as nicknames, the best time to reach a patient or not to leave a voice message
- A Patient Picture allows the user a visual confirmation that the correct patient chart is accessed
- The Documents area displays a list of permanent entries in the chart such as office visits, labs, and phone notes
- Flowsheet displays the most recent documentation results pertaining to that specific Flowsheet with the observation, date and value

Viewing Histories

There are several types of Patient History that are entered into the EMR. You can choose your preferred view by clicking on the View drop down menu on the upper left portion of the tab. There is also a binocular icon to search for other history views.

The default view is System History View, which includes Past Medical, Surgical, Family and Social Histories. As a new Patient, this information is usually gathered via a questionnaire that the Patient completes prior to the office visit. The Provider is responsible for reviewing and updating Patient Histories with any changes during the Patient visit.

Other History views that may be helpful include:

- Immunizations History
- Preventative Health Record
- Coordinating Care Providers
- Service Providers, which contains a directory of service providers listed alphabetically by last name and includes a phone number and fax number

It is possible to print any of these views for the patient using the [Print] button at the top of the EMR window.

During this course, we reviewed the functionality of the Summary and History tabs on the Patient chart in the Centricity EMR application.